

PADAM COTTON YARNS LTD

(CIN No. L17112HR1997PLC033641)

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KARNAL- 132001 (HARYANA)

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TO WHOM SO EVER IT MAY CONCERN

It is for the information of the shareholders that the Securities and Exchange Board of India (SEBI) vide its notification dated 8th June 2018 has amended the Listing Regulations namely SEBI (LODR) (Fourth Amendment), Regulations, 2018, which, inter alia, states that "transfer of securities shall not be processed unless securities are held in dematerialized form with a depository except in case of transmission or transposition of securities." The said notification will be effective from 180th day from the date of the notification i.e. 4th December 2018.

In view of the above amendment, the shareholders having shares in physical form are advised to dematerialize the shares at the earliest.

PROCEDURE FOR DEMATERIALIZATION OF SHARES

1. Open an account with a depository participant also called as DP.
2. Surrender physical certificates to DP.
3. DP intimates to the depository regarding the request.
4. DP submits the certificates to the registrar of the issuer company.
5. Registrar confirms the dematerialization request from depository.
6. After dematerializing the certificates, registrar updates accounts.
7. Depository updates its accounts and informs the DP.
8. DP updates the demat account of the investor.

For Padam Cotton Yarns Limited,

For Padam Cotton Yarns Ltd
(Rajev Gupta) *Rajev Gupta*
Director. Director